



PLASSEY COLLEGE

Estd.-2010

(affiliated to the University of Kalyani)



Mira Bazar, P.O.-Plassey, Kaliganj Block, Dist.-Nadia, Pin-741156, West Bengal, India.

REPORT ON E-GOVERNANCE

Ref. No.....

Session: 2018-19

Date.....

Extracts from the minutes of the Governing Body meeting held on 08.07.2019 vide GB No. PC/GB/04/19 in the Principal's Chamber of Plassey College.

Item no. 08 Annual Report on E-Governance of the college,

The Secretary of the Governing Body presented the conclusive report on E-Governance for the academic session 2018-19 during the meeting, emphasizing the incorporation of ICT-based technology in the college's day-to-day operations. While underscoring the imperative for further efforts in this domain, the members unanimously endorsed the report.

E-Governance and its implementation at Plassey College were in their nascent stage during the 2017-18 academic year. Despite the early phase, digitization initiatives have been initiated for select college operations. As the implementation of E-governance has recently commenced, pertinent stakeholders are undergoing a transformative process marked by gradual change. There is a growing awareness of the imperative need for digitization across all functional levels of the institution.

Outlined below are the diverse domains where E-governance has been implemented or introduced in 2018-19, along with the program's scope of coverage. Recommendations for progressive enhancements are provided subsequently.

Infrastructural Support Facilitating E-governance:

- Campus area: 21731.62 sq. mt.
- Classrooms: 14, a subset of which is equipped with CC cameras.
- The college possesses a total of 20 computers, all equipped with internet facilities.
- Expenditure has been incurred on the maintenance of infrastructure.
- Some departments employ projectors for delivering lectures.
- Specific departments and offices benefit from the internet facilities provided by the college.
- A singular virtual classroom, equipped with internet facilities, has been established.
- A broadband internet connection has been implemented specifically for the staff room.
- In the realm of e-governance concerning administration, numerous administrative responsibilities within the college have been seamlessly transitioned to an online mode during this period.

- The institution has adopted a sophisticated biometric attendance system, operational for both teaching and non-teaching staff members.

Dr. Basant Kumar Pradhan
Principal
Plassey College
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E-governance in Administration:

- Internet facilities are available in select departments and offices.
- Due to the confidential nature of decisions or resolutions in administrative documents, these are not published on the college's website.
- Tally software is being used for making of Audit Report.
- Employee salary is distributed through the HRMS_IFMS portal and credited to the bank accounts of individual employees.
- The official website is privately maintained.

E-governance Related to Students' Admission and Support:

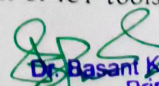
- Student admissions are conducted online, with the software managed by the vendor Creative Mart.
- A computerized database of students is maintained by the college.
- Online submission of admission forms and financial transactions are conducted through the banking system.
- For student scholarships, the college accesses and utilizes the online portal of the Government of West Bengal.
- The college library is extensively used by students.
- A custom-built software (maintained by Creative Mart) is utilized for maintaining a comprehensive database of student records and related information.

E-Governance Related to Examination:

- University examination results are displayed on the college website.
- Notices pertaining to examinations are posted on both the college noticeboard and the official website.

Recommendations:

1. Endeavours should be intensified to introduce E-governance, encompassing a broader spectrum of the college's operations.
2. Encouragement should be extended to teachers for the utilization of ICT tools in the teaching-learning process.


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