



PLASSEY COLLEGE

Estd.-2010



(affiliated to the University of Kalyani)

Mira Bazar, P.O.-Plassey, Kaliganj Block, Dist.-Nadia, Pin-741156, West Bengal, India.

Ref. No.....

Date.....

ANNUAL E-GOVERNANCE REPORT

Session: 2021-22

Extracts from the minutes of the Governing Body meeting held on 29.07.2022 vide GB No. PC/GB/05/22 in the Principal's Chamber of Plassey College.

Item no. 20: Annual Report on E-Governance of the college.

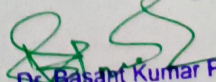
The Secretary of the Governing Body presented the conclusive report on E-Governance for the academic session 2021-2022 during the meeting, emphasizing the incorporation of ICT-based technology in the college's day-to-day operations. While underscoring the imperative for further efforts in this domain, the members unanimously endorsed the report.

The realization of the full potential of every educational institution hinges on the seamless coordination and collaboration among diverse groups positioned at various tiers within the academic framework. However, in the academic year 2021-22, Plassey College embarked on a journey of digitization, thereby witnessing a paradigm shift in some of its operational facets. This transition reflects the college's progressive commitment to instilling E-governance in both its academic and administrative domains, ensuring heightened accountability, efficiency, and transparency in its operations.

The exigencies imposed by the COVID-19 pandemic (Second Wave) compelled a significant shift towards online modalities for teaching and administrative tasks. Consequently, our objective is oriented towards optimizing the use of e-governance tools. Below delineates the areas where the integration of e-governance transpired in 2021-22, alongside an elucidation of the program's scope.

Administration:

- Throughout the specified period, most administrative functions within the college were executed through online channels.
- The college leverages Google Services tailored for educational institutions, with all faculty and staff equipped with institutional email IDs (ending with @Plasseycollege.ac.in).
- Google services facilitated class sessions, meetings, and daily operations via the Google Meet platform, owing to the lockdown-induced closure of the campus.


Dr. Basant Kumar Pradhan
Principal
Plassey College
Mirabazar, Plassey, Nadia



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- The college website played a pivotal role by hosting class materials, recorded video links, and other resources for students.
- Various departments employed diverse Google platforms and WhatsApp groups to maintain seamless communication with students.
- All departments conducted different webinars, conferences, career counselling programs and Internal Assessment through Google platforms.

Finance and Accounts:

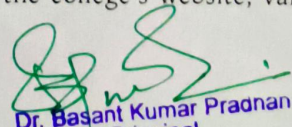
- Employee salaries are disbursed through the HRMS_IFMS portal and credited directly to individual bank accounts.
- Payments for invoices from different vendors are transacted through online banking services.

Students' Admission and Support:

- Student admissions are exclusively conducted through online channels, with software management handled by a vendor named Creative Mart.
- The admission process necessitates online submission of forms, and all financial transactions pertaining to admissions are executed through the banking system.
- For the disbursement of student scholarships, the college accesses and utilizes the online portal of the Government of West Bengal.
- A customized software system, maintained by Creative Mart, serves as a repository for student records and related information.

Examination:

- All examinations are conducted via the college website (<https://plasseycollege.ac.in>), where students access questions and project details.
- The university maintains a dedicated portal for tasks such as marks uploading and publication of examination results, with these outcomes showcased on the college website.
- Official notices related to examinations are disseminated through the college's website, various WhatsApp groups, and group emails.


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Principal
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Mirabazar, Plassey, Nadia